**Changing the Computer Name**

**1.** Open the System tool by right-clicking Start ➢ Control Panel ➢ System.

**2.** Under the Computer Name, Domain, And Workgroup settings section, click the

Change Settings link.

**3.** Click the Change button in the To Rename This Computer section.

**4.** In the Computer Name field, rename your computer. Click OK.

**5.** A dialog box asking you to reboot the machine will appear. Click the OK button.

**6.** Click the Close button, and then click the Restart Now button.